

**COUNCIL**  
**BUSINESS STATEMENT**

**5 MARCH 2018**

Please note that this statement contains a note of every report which has been instructed for submission to Council. All other actions which have been instructed by the Council are not included, as they are deemed to be operational matters after the point of decision.

Reports which are overdue are shaded

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
1.	Council 21.06.17 Article 18	<p><b><u>Fairer Aberdeen Fund</u></b></p> <p>The Council agreed that the Fairer Aberdeen annual report be submitted to the Council meeting for consideration, with the six month progress report issued as a Service Update in future.</p>	<p><b>A report is on the agenda</b> - this report was on the Council agenda on 11 December 2017, however it was not considered due to the meeting concluding after four hours in terms of Standing Order 37.2.</p>	Interim Director of Communities, Housing and Infrastructure	11.12.17
2.	Council 23.08.17 Article 18	<p><b><u>Council Diary - 2018</u></b></p> <p>The Council noted that a new committee structure was expected to be effective from 1 April 2018 and that a calendar of meetings for April to December 2018 would be reported to Council in December 2017.</p>	<p>This matter will be incorporated within the Target Operating Model - Supporting Governance Framework report which is on the agenda. The original Council Diary report was on the Council agenda on 11 December 2017, however it was not considered due to the meeting concluding after four hours in terms of Standing Order 37.2.</p>	Head of Legal and Democratic Services	11.12.17

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3.	Council 11.10.17 Article 14	<p><b><u>Consultation of Supplementary Guidance in Support of the Local Development Plan - Greenferns Development Framework</u></b></p> <p>The Council (1) approved the Draft Greenferns Development Framework for public consultation over a six week period; and (2) instructed the Interim Director of Communities, Housing and Infrastructure to report the results of the public consultation and any proposed revisions to the Draft Development Framework to the next Council meeting.</p>	<p><b>A report is on the agenda</b> - this report was on the Council agenda on 11 December 2017, however it was not considered due to the meeting concluding after four hours in terms of Standing Order 37.2.</p>	Interim Director of Communities, Housing and Infrastructure	11.12.17
4.	Council 02.03.16 Article 13	<p><b><u>Integration Joint Board (IJB) for Health and Social Care</u></b></p> <p>The Council instructed the Chief Executive to provide an update report to members on matters relating to the IJB that she considered to be of interest to them at the Council meetings of 17 August and 14 December 2016 and quarterly thereafter, such reports including financial monitoring information in relation to the IJB.</p>	<p><b>A report is on the agenda.</b></p>	Chief Executive	05.03.18
5.	Council 15.03.17 Article 13  Council 23.08.17 Article 17	<p><b><u>Committee Orders of Reference and Standing Orders/Governance Framework</u></b></p> <p>The Council, at its meeting on 15 March 2017, (1) noted that the new Standing Orders did not contain provisions equivalent to the existing Standing Orders</p>	<p><b>A report is on the agenda which deals with this item and item 6 below.</b></p>	Head of Legal and Democratic Services	05.03.18

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		<p>28 (Committees of the Council), 37 (General Delegations to Committees), 38 (Exclusions from Delegations) and 39 (Expenditure on Hospitality), and agreed that these would remain in force until such time as alternative Committee Orders of Reference were presented and the Council Travel Policy was amended; (2) agreed that the existing Committee Orders of Reference remain in force for the time being, with alternative proposals to be brought to Council in due course; and (3) agreed that "Part III - Officers of the Council" (with the exception of Standing Order 45 - Report by Chief Officers) of the existing Standing Orders also remain in force for the time being, with alternative proposals to be brought to Council in due course.</p> <p>The Council at its meeting on 23 August 2017, instructed the Head of Legal and Democratic Services to report to Council by its meeting in March 2018 seeking the necessary approvals for a governance framework to support the implementation of the Target Operating Model; to include a Scheme of Governance setting out the Terms of Reference for the Council, its revised committees and sub-committees and appropriate delegations to officers within the revised structure and a revised Council diary for 2018/19.</p>			

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6.	<p>Council 23.08.17 Article 17</p> <p>Council 11.12.17 Article 9</p>	<p><b><u>Council Target Operating Model</u></b></p> <p>The Council agreed the distributive leadership principles set out in the Urban Governance discussion document and instructed the Chief Executive, the Council Leader and the Lord Provost, as the Council's senior executive, political and civic leaders to consult and engage with relevant stakeholders and partners, including Aberdeenshire Council, the UK Government and the Scottish Government with a view to the Chief Executive reporting back to the Council by its meeting in March 2018 with proposals in relation to:</p> <ul style="list-style-type: none"> <li>• co-ordinating Council civic, political and executive leadership structures;</li> <li>• establishing revised regional structures for discussion and interaction; and</li> <li>• developing partnership models with both governments and other stakeholders offering interaction at executive team level within the Council</li> </ul> <p>At the Council meeting on 11 December 2017, the Council noted the previous instruction to the Chief Executive to report to Council in March 2018, on proposals for an institutional governance framework for the Council and a broader placed based urban governance framework, and instructed the Chief Executive to consider the portfolios, and position within the</p>	<p><b>A report is on the agenda which deals with this item and item 5 above.</b></p>	<p>Chief Executive</p>	<p>05.03.18</p>

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		organisational structure of Governance, City Growth, City Planning and the City Centre Masterplan within future proposals.			
7.	Council 11.10.17 Article 12	<p><b><u>Disciplinary Cases Involving Employees with a Disability</u></b></p> <p>The Council:-</p> <ul style="list-style-type: none"> <li>(i) noted that the Chief Executive would look at the disciplinary cases involved;</li> <li>(ii) noted that the Interim Director of Communities, Housing and Infrastructure would work with the Interim Head of Human Resources to address any specific issues relating to the Directorate;</li> <li>(iii) noted that the Head of Legal and Democratic Services would work with the Interim Head of Human Resources to carry out a review of the relevant policies and procedures to ensure that they complied with the Council's obligations in terms of legislation with particular reference to equalities legislation;</li> <li>(iv) requested the Interim Head of Human Resources to investigate whether equivalent data was available from other local authorities on a national basis for comparative purposes;</li> <li>(v) requested the Interim Head of Human Resources to report back to Council in approximately six months in terms of progress with the actions above; and</li> <li>(vi) otherwise noted the responses in</li> </ul>	<b>A report is on the agenda.</b>	Interim Head of Human Resources	05.03.18

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		relation to the equality figures on the number of disciplinary cases involving employees with a disability.			
8.	Council 11.10.17 Article 14	<p><b><u>Local Authority Community Covenant</u></b></p> <p>The Council (1) instructed the Chief Executive to work with relevant groups representative of the armed forces community and its interests, the business community and Community Planning Partners to develop a refreshed Armed Forces Covenant for the city, delegating authority to the Chief Executive to sign the Covenant along with the Lord Provost on behalf of the Council; and (2) requested the Chief Executive to report back to Council on progress in March 2018.</p>	Work is ongoing with the Armed Forces to ensure that the refreshed covenant reflects both their updated aims, and the Council's strategic objectives.	Head of Communities and Housing	05.03.18
9.	Special Council 11.12.17 Article 1	<p><b><u>Review of Community Council Governance</u></b></p> <p>The Council noted that a report providing the outcome of the public consultation and requesting approval of the amended Scheme for the Establishment of Community Councils and boundaries would be reported to a Special Council meeting in March 2018.</p>	<b>This requires a Special Council meeting which will be held on 5 March at 10.15am, and a separate agenda has been issued containing this report.</b>	Head of Legal and Democratic Services	05.03.18

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10.	Council 15.03.17 Article 23	<b><u>Aberdeen Inward Investment Plan</u></b>  The Council agreed to receive annual updates on the Aberdeen Inward Investment Plan starting in May 2018.		Head of Economic Development	May 2018
11.	Council 23.08.17 Article 20	<b><u>Governance Review - Trusts</u></b>  The Council instructed the Head of Legal and Democratic Services, following consultation with the Head of Finance, to review the remaining Trusts on the trust register and bring the Phase 2 proposals on winding up or amalgamating these to Council.	Phase 2 of the reorganisation will commence after phase 1 has been completed, and will involve a large amount of work as each entry will need to be reviewed to ascertain how it is to be reorganised. There will be regular updates of phase 1 trusts prior to phase 2 commencing. The time-line has been updated to reflect changes in the staff resources available to complete the work and also split for each stage.	Head of Legal and Democratic Services	Phase 1 - end of August 2018  Phase 2 - end of December 2018
12.	Council 23.08.17 Article 28	<b><u>Corporate Parenting</u></b>  The Council instructed the Lead Officer for Corporate Parenting to report back to Council in 2018 to ensure that all Councillors have a broad overview of the activities undertaken to ensure Aberdeen City Council is meeting its Corporate Parenting responsibilities ahead of the first report due to the Scottish Government.		Director of Education and Children's Services	August 2018

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13.	Council 15.03.17 Article 21	<p><b><u>Union Terrace Gardens</u></b></p> <p>The Council agreed to instruct the Head of Economic Development to submit a report to the first available Finance, Policy and Resources Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme.</p>	<p>At its meeting of 20 September 2017, the Finance, Policy and Resources Committee agreed to transfer this item to the Council Business Statement.</p> <p>The detailed planning application for Union Terrace Gardens is being assessed by the Planning Service in preparation for determination by the Planning Development Management Committee. If all statutory approvals are obtained, officers will then proceed with the procurement exercise to appoint a construction contractor. The preferred contractor and the final costs of the scheme will be reported to the first available Council meeting following the procurement exercise, which, based on advice from the Commercial and Procurement Service, and assuming all statutory approvals are obtained, will be the one scheduled for October 2018, following the procurement exercise with the aim to commence construction works in quarter four 2018.</p>	Head of Economic Development	08.10.18